



PURCHASE ORDER

DELIVERY DUE DATE: 1/6/24

Procurement Unit
Tel No.: (045) 606-8142 / 606-8157

Supplier : **TRN-TOP CLEANING SUPPLIES TRADING**
Address : Calle Edward, Brgy. San Sebastian, Tarlac City
Type of Business : Merchandising
TIN No. : 614-040-783-00000 Non-VAT
Tel. No. : (045) 982-5262 / 0920-962-7449

PR No.: 2023-09-352
PO No.: 2023-611
Date: 11/28/2023
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
Date of Delivery:
Delivery Term: 30 calendar days
Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
76	roll	TRASH BAG ROLL, (10pcs/roll), small ***** <i>Purpose: to be used in the conduct of the research proposal entitled "Phase 1: Assessment and Authentication of Invasive Alien Tree Species Found in Selected Forest Areas of San Jose Tarlac Phase 2: Phytochemical Screening and Antimicrobial Activity of Invasive Alien Tree Species Found in Selected Forest Areas of San Jose Tarlac, Geraldine R. Gamoso - Lead Author</i>	10	18.00	<u>180.00</u>

(Total Amount in Words) **One Hundred Eighty Pesos Only**

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Conforme:

[Handwritten Signature]
12/7/23

Very truly yours,

DR. GRACE N. ROSETE
Vice President for Administration
Authorized Official

DEC 06 2023

TRN-TOP CLEANING SUPPLIES TRADING

(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

COMMISSION ON ADMIN. TSM
RECEIVED
By: _____ Date: DEC 07 2023

Funds Available:

[Handwritten Signature]
JASPER A. YAUDER, CPA
Budget Officer

ALOBS No. : 02-20244-2023-12-2849
Amount : 180.00