



PURCHASE ORDER

Procurement Unit

Tel No.: (045) 606-8142/ 606-8157

DELIVERY DUE DATE: 4-13-23

Supplier : **TRN ENTERPRISES**
 Address : Edward St., San Sebastian, Tarlac City
 Type of Business : Merchandising
 TIN No. : 149-362-797-000 VAT Reg.
 Tel. No. : 045 - 982 - 5262 / 0920 - 9627449

PR No.: 2023-02-069
 PO No.: 2023-125
 Date: 03/21/2023
 Mode of Procurement: Shopping

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 30 calendar days
 Date of Delivery: Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
4	roll	CLING WRAP, Plastic, 12 x 500m	5	530.00	2,650.00
5	piece	CLING WRAP, size : 30cm wide	10	90.00	900.00
15	piece	TABLE NAPKIN , Table napkin in a box (10x12)	50	88.00	4,400.00
16	roll	TISSUE, Kitchen towel roll	33	46.00	1,518.00
21	pack	ZIP BAG, 3 MILS, 11" x 16", #11 (100/pack) for Disposal after analysis	20	580.00	11,600.00
22	pack	ZIP BAG, 3MILS, 6 1/2" x 9 1/2", #8 (100/pack)	20	475.00	9,500.00
***** Purpose: Grocery Items -APP 1ST QTR 2023					<u>30,568.00</u>

(Total Amount in Words) Thirty Thousand Five Hundred Sixty Eight Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACEN ROSETE
 Vice President for Administration
 Authorized Official

Conforme:

[Handwritten Signature]
 3/24/23 c. ADN? Anu

TRN ENTERPRISES

(Signature over printed name & date)

Bank Account Name: _____
 Bank Account Number: _____
 Bank Name: _____
 Bank Address: _____

COMMISSION ON AUDIT - TSU

RECEIVED

Date MAR 24 2023

Funds Available:

JASPER A. YAUDER, CPA
 Budget Officer

ALOBS No. : 02-102101- 2023-03-0070
 Amount : ₱ 30,568