



# PURCHASE ORDER

Procurement Unit  
Tel No.: (045) 606-8142 / 606-8157

**DELIVERY DUE DATE:** 2-19-23

Supplier : **PHILIPPINE DUPLICATORS, INC.**  
Address : CCC Bldg. KM. 14 West Service Road Edison Ave. Merville, Parañaque City  
Type of Business : Merchandising  
TIN No. : 000-412-893-000 VAT Reg.  
Tel. No. : (072) 242-4367 / 0915-916-3840

PR No.: 2022-08-205  
PO No.: 2022-613  
Date: 12/28/2022  
Mode of Procurement: Public Bidding

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 30 calendar days  
Date of Delivery: Payment Term: N/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	lot	<b>SUPPLY AND DELIVERY OF PRINTER AND COPIER CONSUMABLES</b>			
		Ink Cartridge, for Gestetner DX3443 (893781)	50	1,115.52	55,776.00
		Master Roll, for Gestetner DX3443 (893028)	10	6,083.84	60,838.40
		Toner, for Gestetner MPC2003, Black (841957)	15	5,425.00	81,375.00
		Toner, for Gestetner MPC2003, Cyan (841963)	15	10,675.00	160,125.00
		Toner, for Gestetner MPC2003, Magenta (841962)	15	10,675.00	160,125.00
		Toner, for Gestetner MPC2003, Yellow (841961)	15	10,675.00	160,125.00
		Toner, for Gestetner MP2701, Black (842137)	20	3,700.00	74,000.00
		Toner, for Gestetner MP2000Le, Black (885474)	6	2,710.40	16,262.40
		Toner, for Gestetner MP C2004ex, Black (841957)	5	5,425.00	27,125.00
		Toner, for Gestetner MP C2004ex, Cyan (841963)	3	10,675.00	32,025.00
		Toner, for Gestetner MP C2004ex, Magenta (841962)	3	10,675.00	32,025.00
		Toner, for Gestetner MP C2004ex, Yellow (841961)	3	10,675.00	32,025.00
		Toner, Gestetner MP 2501L, Black (842012)	5	2,710.40	13,552.00
		Toner, MP2014H, black (842137)	4	3,700.00	14,800.00
***** Purpose: Supply and Delivery of Printer and Copier Consumables					<b><u>920,178.80</u></b>

(Total Amount in Words) Nine Hundred Twenty Thousand One Hundred Seventy-Eight Pesos and Eighty Centavos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

**DR. GRACE N. ROSETE**  
Vice President for Administration

Authorized Official

Conforme:

1/13/23  
**PHILIPPINE DUPLICATORS, INC.**  
(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_



Funds Available:  
  
**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No. : 02-101101- 2023  
Amount : ₱920,178.80