



# PURCHASE ORDER

Procurement Unit

Telephone No.: 045-606-8142/606-8157

**DELIVERY DUE DATE:** 2/10/24

Supplier : **LUCKY 2 NON-SPECIALIZED WHOLESALE TRADING**  
 Address : **Atlanta St. Niñas Ville, Brgy. Suizo, Tarlac City**  
 Type of Business: **Merchandising Business**  
 TIN#: **482-667-684-000 Non-VAT**  
 Tel. No. : **0969-475-2805 / 0932-221-0201**

PR No.: **2023-10-408**  
 PO No.: **2024-015**  
 Date: **1/3/2024**  
 Mode of Procurement: **Small Value**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**

Delivery Term: **30 Calendar days**

Date of Delivery:

Payment Term: **n/15**

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
3	unit	<b>CABINET, 4-layer vertical steel filing cabinet, size: standard, color: light gray</b> ***** <i>Purpose: Furniture &amp; Fixtures - APP 3rd Quarter 2023</i>	1	11,500.00	<b>11,500.00</b>

(Total Amount in Words) Eleven Thousand Five Hundred Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

**DR. GRACE N. ROSETE**  
 Vice President for Administration

Authorized Official

Conforme:

01-11-24

**LUCKY 2 NON-SPECIALIZED WHOLESALE TRADING**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Bank Address: \_\_\_\_\_

Funds Available:

**JASPER A. YAUDER, CPA**  
 Budget Officer

ALOBS No. : **02-101101- 2024-01-0012**  
 Amount : **₱11500-**

