



PURCHASE ORDER

Procurement Unit

Tel No.: (045) 606-8142/ 606-8157

DELIVERY DUE DATE: 14 OCT 2024

E-GLORIA'S FLOWER SHOP, PARTY NEEDS & CATERING

Supplier : **SERVICES (LORENZO E. CORDOBA)**
Address : M.H Del Pilar, Sto. Cristo, Tarlac City
Type of Business : Merchandising
TIN No. : 405-183-384-000 Non-VAT
Tel. No. : 0939-734-8707

PR No.: 2024-09-376
PO No.: 2024-639
Date: 10/08/2024
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 5 calendar days
Date of Delivery: _____ Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
5	piece	COLORED CURTAIN, Foil Curtain, Silver	1	100.00	100.00
6	piece	COLORED CURTAIN, Foil Curtain, Gold	1	100.00	100.00
7	piece	COLORED CURTAIN, Foil Curtain, Black	1	100.00	100.00
8	tube	GLOW STICKS, 50pcs	2	100.00	200.00
***** Purpose: Materials for COS Week on October 17, 2024					<u>500.00</u>

(Total Amount in Words) Five Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. ARNOLD E. VELASCO

President

Authorized Official

10/9/24

Conforme: *Lencia* 10/9/24

E-GLORIA'S FLOWER SHOP, PARTY NEEDS & CATERING SERVICES
(LORENZO E. CORDOBA)

(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____



Funds Available:

Jasper A. Yauder
JASPER A. YAUDER, CPA
Budget Officer

ALOBS No. : 02-26441-2024-10-3234
Amount : 500.00